

CHRISTIAN HERITAGE ACADEMY

PASTOR DISCOUNT POLICY

Revised: October 31, 2016

Effective: July 1, 2017

Purpose of this policy:

To recruit and retain families who are in full-time ministry at local churches by providing financial incentive / assistance to such families. With respect to this discount, we encourage Pastors if and when they deem it appropriate, to encourage their congregations to participate in Christian education.

In order to qualify for the pastor discount, the parent must be in full-time ministry and employed by a local church. Pastor must complete the Pastor Discount Application Form.

- If the qualified family is receiving financial aid, then families who apply for the Pastor Discount will receive an additional discount of 25% of the tuition balance due, after applying their financial aid award.
- If the qualified family is *not* eligible for or receiving financial aid, then the Pastor Discount will be 25% of their total eligible tuition.
- Financial Aid under this program applies only to students enrolled in CHA's full-day academic programs (Kindergarten and Grades 1-12) and is based on demonstrated need.
- The Pastor Discount applies to all students enrolled in any full- or part-time programs (PreK-12) and is based on completion of the Pastor Discount Application Form.
- Additional fees for Learning Assistance, music, band, and any other CHA programs are not eligible for the Pastor Discount.

Pastor Discount Applications are reviewed for completeness by the Financial Aid Commission. Parents who are not eligible under this program and are involved in the following areas (see below) may be eligible for other CHA financial assistance programs (Financial Aid or Special Assistance Fund Award):

1. Those who are involved in church planting
2. Those who are enrolled in a graduate program oriented toward a future ministry position (e.g., Trinity International University students, Moody Bible Institute students, etc.)
3. Those who are employed by a non-profit organization other than a church

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Pastor Discount Application

This tuition discount is for the benefit of families who have a parent employed in a full-time pastoral ministry in a local church and applies to students enrolled in any of Christian Heritage Academy's programs (Preschool-Upper School). Additional fees for Learning Assistance, choir, band and any other CHA programs are not eligible for the Pastor Discount.

The Pastor Discount Application must be completed annually. Please return application along with current pay stub to Sandi Decker, Bookkeeper for processing. If you already provided a tax return with a financial aid application, a copy of your most recent pay stub is not required.

Name of CHA Parent/Pastor (please print): _____

List Names of Student(s) Enrolled at CHA:

Eligibility Requirements:

1. In order to qualify for this discount, the parent must be in full-time pastoral ministry and employed by a local church.

Name of Church: _____

Position: _____

2. Employed Full-Time? Yes No

If no, please state the reason _____

3. Have you applied for need-based financial aid and/or received a financial aid award?

Yes _____ No _____

4. Please enclose employment verification (e.g. pay stub, employment letter) with this form (unless already provided for financial aid purposes).

Signature of Applicant: _____ Date: _____

For Office Use only	Initials:
Emp Verification Rec'd	Date: