



CHRISTIAN HERITAGE ACADEMY

Grades: Kindergarten-12 Admission Procedures for Siblings of Current CHA Students

To receive priority consideration, ***all application materials must be submitted to the Admissions Office by January 15***, which is also the end of the current family re-enrollment period.

All sibling applications submitted after January 15 will be considered on a date-received, space-available basis along with new family applications.

To apply:

- Pick up a K-12 grade Sibling Application from the Admissions Office or go to [Parent Central](#).
- Return the completed application with your \$130.00 application fee. Be sure to include COPIES of the last three years of report cards and standardized test results. An original birth certificate must be given to Admissions so the school can make a copy for the student's file.
- For K-12 students, a new pastor reference form is NOT necessary unless your family has changed churches since your family first applied.
- **Upper School Students:** There are a few additional forms to complete and can be obtained from the Admissions Department. These forms include: a **Student & Parent Expectations form**, a **Student Response Form**, and an **Administrator Recommendation** form to be completed by the Administrator of your current school.
- When the application and supporting documents are submitted, with the approval of the Admissions Committee, each applicant entering Grades 1-12 will be scheduled for a classroom visit day.
- Kindergarten applicants will be scheduled for a kindergarten readiness screening in the spring.
- Each application will be reviewed by Admissions and administrators. Applicants will be notified by letter regarding acceptance decision.
- Upon acceptance to Christian Heritage Academy, a new student non-refundable tuition deposit of \$100 will be required to hold the applicant's placement. **The new student tuition deposit must be received in the Admissions Office within three weeks of acceptance to guarantee placement.** If the Admissions office does not receive the \$100 tuition deposit within the three week time frame, the class opening will become available to another applicant in the wait-pool.

Questions? Please contact [Cynthia Strull](#) or [Tessie Chung](#) in the Admissions Office at 847-446-5252.



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K-12 Sibling Application for Admission

If you are a current family at CHA and desire to enroll the sibling of your current student, please complete and return this sibling application to the Admissions Office along with a \$130 non-refundable application fee per student. Application is not complete until COPIES of the last three years of report cards and standardized test scores are submitted. An original birth certificate must be provided. Upper School applicants must also submit the Administrator Recommendation Form, the Student Response Form, and the Parent/Student Expectation Form available from Admissions. For applicants in grades K-12, the Pastor Reference Form is not needed unless you have changed churches since your previous application.

F-1 Visa Students: Application fee is \$300. Application by parent and guardian is needed along with personal interview of guardian and student. English writing sample by student is also required. All admission steps must be complete and student must be accepted before school can issue a F-1 Visa.

Date of Application _____ Academic Year _____ Campus: Northfield

Grade Applying: Kindergarten Please Note Preference: Morning Full Day Combination Day

1st -12th Grade Specify Grade: _____ Full Day Homeschool Partnership (Gr. 7-12)

Full Name of Applicant _____
Last Name First Name Middle

Preferred First Name _____ Gender: Male Female Date of Birth ____/____/____

Address _____ City _____ State _____ Zip _____

Phone Number _____ (area code) Cell Phone(s) _____ (area code)

Parent Email Address: _____ Child's Social Security # _____ - _____ - _____

Primary Language Spoken at Home _____ Second Language _____

How did you hear about CHA? _____
(Please attach CHA Referral Form at the time of application if referred by CHA family, staff or alumni.)

SIBLINGS

Name	Age	Grade	Present School	Applying to CHA (yes or no)

PARENT / GUARDIAN INFORMATION

Father's Information *(please update pertinent information)*

Title/First/Last Name _____

First name used _____

Home Address _____

City, State, Zip _____

Home Phone _____

Relationship to applicant _____

Marital Status:
 Married Separated Divorced One Parent Deceased Single

Does applicant live with you? _____ Custody? _____

What church do you attend? _____

Mother's Information *(please update pertinent information)*

Title/First/Last Name _____

First name used _____

Home Address _____

City, State, Zip _____

Home Phone _____

Relationship to applicant _____

Marital Status:
 Married Separated Divorced One Parent Deceased Single

Does applicant live with you? _____ Custody? _____

What church do you attend? _____

SCHOOL HISTORY

Is this your child's first school experience? Yes No

List all schools applicant attended (include preschool):

Has your child ever been suspended? Yes No Expelled? Yes No Asked to withdraw? Yes No

Name of School	Address	Grades	Reason for Leaving

Has your child ever repeated a grade? Yes No If yes, state grade : _____

Has your child ever been enrolled in a gifted or accelerated program Yes No

What enrichment activities have they participated: _____

LEARNING / SOCIAL INFORMATION

Child's academic strengths:

What expectations do you have of the education your child will be receiving at Christian Heritage Academy?

Does your child have difficulty with any of the following? If yes, check appropriate box below and explain:

- Behavior
- Attention
- Work habits
- Oral Expression
- Written Expression
- Socialization

Explain:

Has your child been professionally evaluated for any of the following? Yes No

If yes, check appropriate box below:

- Speech & Language development
- Hearing or vision problems
- ADD/ADHD
- IEP/504

Please attach full diagnostic reports for all evaluations. In addition, please add any additional information we should know about your child, including allergies and health concerns:

In Making Application I/we understand that, as a parent or guardian, I/we give permission to Christian Heritage Academy to contact schools previously attended by the applicant in order to obtain records relevant to my/our child's educational experience.

Parent Signature(s)

Date

I/We are in full agreement with the Statement of Faith and Philosophy of Education of Christian Heritage Academy (located on the back cover of this application), and will fully cooperate in having my/our child educated in accordance with this Christian perspective.

Parent Signature(s)

Date

Christian Heritage Academy admits students of any race, color, sex, and national or ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, sex, or national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs. Christian Heritage Academy does reserve the right to select students on the basis of academic performance, religious commitment, philosophical compatibility, and willingness to cooperate with the Christian Heritage Academy administration and abide by its policies. Excerpted from the