

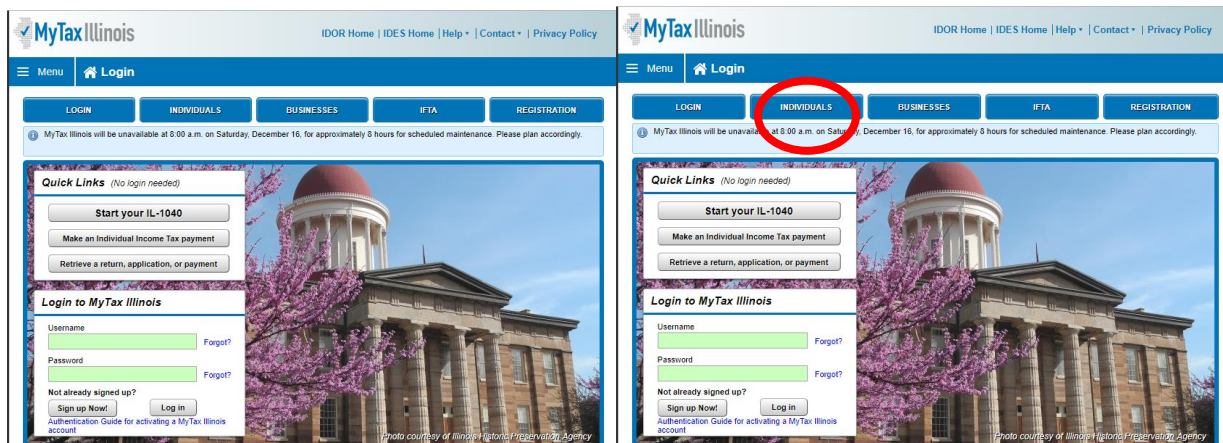


Illinois Tax Credit Scholarship Program MyTax Illinois.Gov – Request your Letter ID

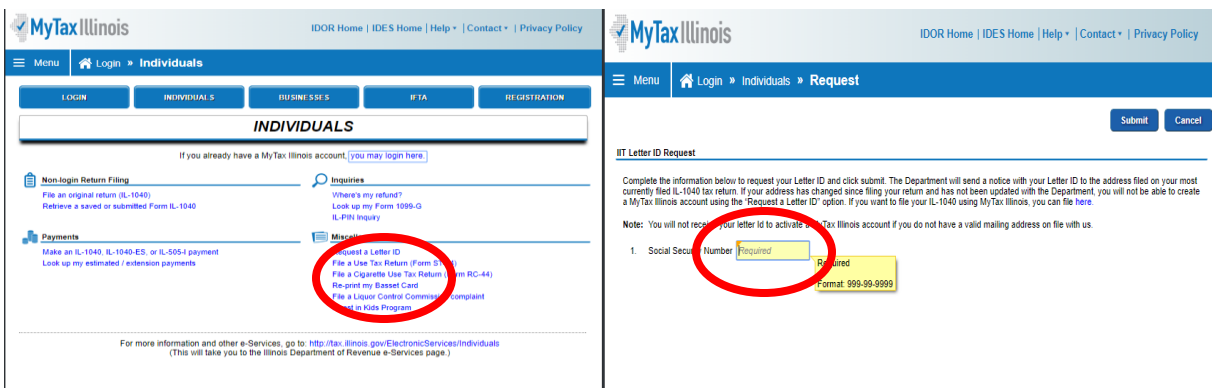
The **Illinois Tax Credit Scholarship Program (Invest in Kids)** will help students who would otherwise not be able to attend Christian Heritage Academy while reducing or eliminating your State of Illinois income tax liability. To take advantage of this opportunity, you will need to use the mytax.illinois.gov website to apply for the tax credit. The steps below provide instructions for requesting a Letter ID, the first step toward getting an account. Please contact Tim Dinkelman at 847-446-5252 or taxcredit@christianheritage.org for assistance.

Information you will need: Social Security #, Illinois Drivers' License #, 2016 Adjusted Gross Income from tax return

STEP 1: Log into mytax.illinois.gov. If you already have an account, enter your username and password to verify. If you do NOT have an account, click on the word "Individuals"



STEP 2: Click on "Request a Letter ID" in the Miscellaneous Section; Enter your Social Security Number and one of the following: an IL-PIN, 2016 Adjusted Gross Income, IL Driver's License Number, or IL State Identification Number





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Step 3: Click “Submit” and enter and confirm your email address; then click “ok” to submit and receive your confirmation.

The screenshot shows the MyTax Illinois website interface. At the top left is the MyTax Illinois logo. To the right are links for IDOR Home, IDES Home, Help, Contact, and Privacy Policy. Below this is a blue navigation bar with a menu icon and the text 'Menu Login » Individuals » Request » Confirmation'. The main content area is titled 'Confirmation' with a document icon. The text reads: 'Congratulations! You have submitted your Letter ID request. Please note that your request may take several days to process. You should receive your letter by U.S. Postal Service in 7 to 10 days. Your confirmation number is 1-102-968-864. Submitted On: 12/8/2017 4:00:04 PM (Central Time) Request Type: IIT Letter ID Request. You may print this page for your records. This confirmation screen will not be accessible once you navigate away from this page. However, the Department will maintain a record of this request. If you have questions, please visit our website at tax.illinois.gov or call us at 1 800 732-8866. Reference the confirmation number provided above.' At the bottom are two buttons: 'Printable Confirmation' and 'OK'.

Step 4: Your Letter ID will be mailed (within 7-10 days) to the address on your last year’s tax return. Once you receive your Letter ID, you can **activate your account**.