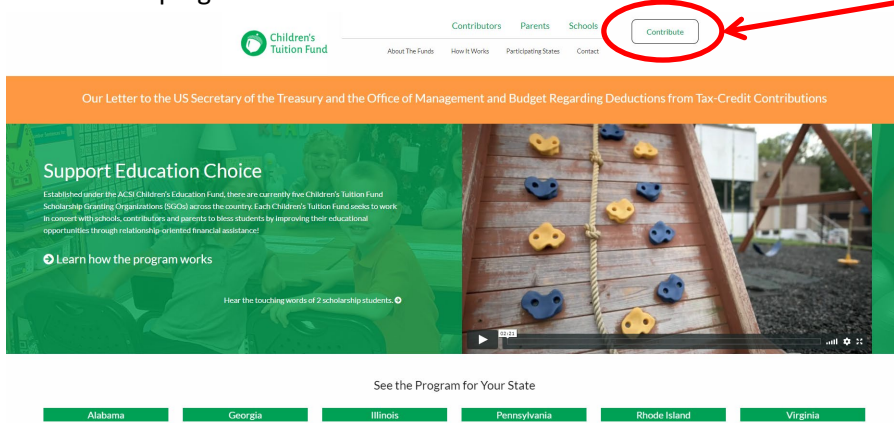


Steps to fund ACSI Children's Tuition Fund

1. Go to [ACSI Children's Tuition Fund](http://www.acsi.org/ctfedchoice) website at www.acsi.org/ctfedchoice. Click on the CONTRIBUTE box at the top right of the screen



2. Fill out general info: First and Last Name, Address, Phone (optional), Email (required)

Contribute to Children's Tuition Fund!

Your contribution helps deserving students attend the schools of their choice. Thank you for helping children reach their dreams!

Name *

First Name Last Name

Address *

City State ZIP Code

Phone

Email *

You will receive an email confirmation upon submission.

3. Specify Your Contribution to **Children's Tuition Fund of IL.**

Specify Your Contribution

Yes, I want to redirect part of my state tax liability to provide scholarships for students to attend the schools of their choice!

Please direct my contribution to: *

Children's Tuition Fund of AL

Children's Tuition Fund of IL

Children's Tuition Fund of NV

Children's Tuition Fund of PA

Children's Tuition Fund of RI

Children's Tuition Fund of VA

Steps to fund ACSI Children’s Tuition Fund

4. **Upload** your INVEST IN KIDS – Contribution Authorization Certificate (CAC) – You should have received this CAC upon requesting your contribution amount from the Illinois Department of Revenue via your MyTax Illinois account and go to step 6. If you have not done this (or did not save a copy), do step 5 next.

Please direct my contribution to:*

Children's Tuition Fund of AL
 Children's Tuition Fund of IL
 Children's Tuition Fund of NV
 Children's Tuition Fund of PA
 Children's Tuition Fund of RI
 Children's Tuition Fund of VA

In order to contribute to Children's Tuition Fund of IL, you must first file your contribution with the state Dept. of Revenue on the [My Tax Illinois](#) website. [Find out more.](#)

Please attach a copy of your Contribution Authorization Certificate*

Choose File No file chosen

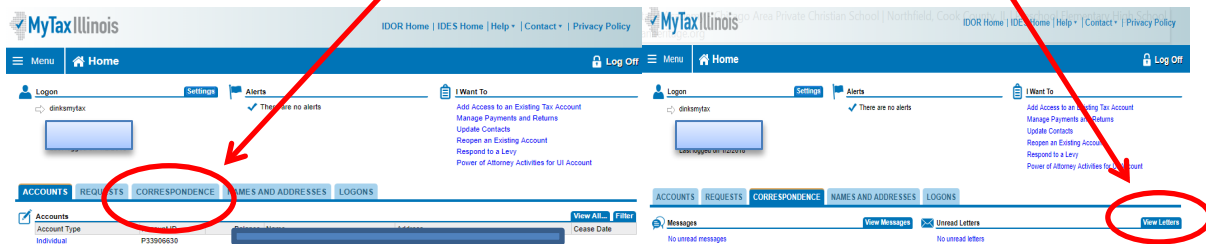
According to IL regulations, your contribution will not be processed without Authorization confirmation.

Please select your contribution type:*

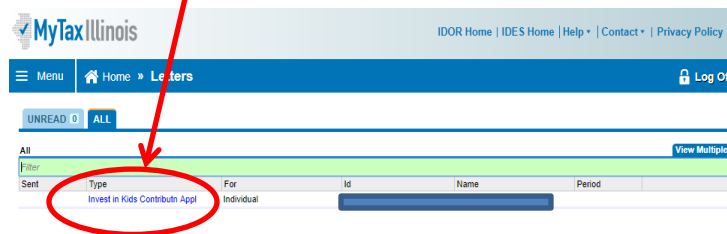
Individual
 Corporate

If you have any questions about the contribution process in your state, please call Children's Tuition Fund at 719-867-0125.

5. You can find this CAC form by logging into your [MyTax Illinois](#) account and following these steps
 - a. Login
 - b. Select CORRESPONDENCE on your home screen; Then VIEW LETTERS



- c. Select **Invest in Kids Contribution Appl**–If you do not have one of these listed, you may not have completed your application with the state properly) – Go back to and redo the contribution request steps via your MyTax Illinois account.



- d. Save the Contribution Authorization Certificate (CAC) as a PDF file on your computer. Return to the ACSI site (in Step 1) to upload onto the Children’s Tuition Fund website.

Steps to fund ACSI Children's Tuition Fund

6. Select **INDIVIDUAL** or **CORPORATE** as the contribution type
 - a. If Individual, select **DESIGNATED SCHOOL** and then scroll through the list and select **CHRISTIAN HERITAGE ACADEMY NORTHFIELD**
 - b. If Corporate, proceed to the CONTRIBUTION DETAILS steps

Please select your contribution type: *

Individual
 Corporate

Please indicate your preferred method of funding: *

General fund
 Designated School

Please select your preferred school from this Recognized Schools list: *

Christian Heritage Academy Northfield

If your preferred school is not shown, it is not approved to receive a scholarship contribution. You must select an approved school or select the General Fund option above.

7. Enter the amount of contribution you want to make
 - a. This is the amount you requested on the MyTax validated by the Contribution Authorization Certificate.
 - b. You CANNOT contribute more than what you have been authorized.
 - c. You CAN contribute less than what you have been authorized – the remainder goes back for others to claim.
8. Select **CONTRIBUTION METHOD** for your payment
 - a. Credit card – Enter your credit card information to be charged.
 - b. Direct debit – Enter your banking information including routing number and account number.

Contribution Details

The amount I wish to contribute to the Children's Tuition Fund of IL: *

\$

Contribution Method: *

Credit Card Direct debit Check Marketable Securities (Security Transfer)

Submit

- c. Check – Follow instructions on where to mail.
 - d. Marketable Securities – You'll receive an email with instructions.
9. Click on Submit form and the process is complete!