



CHRISTIAN HERITAGE  
ACADEMY  
PRESCHOOL-12TH GRADE

Dear CHA Community,

We would like to communicate our student dress code for the 2019-20 school year. After much consideration and prayer, a decision has been made by the administration, with full support of the Board. Thank you for your patience and understanding during this review period.

Our desire at CHA is to partner with parents and encourage our students to be excellent in character and conduct, including values of respect, faithfulness and accountability.

For 2019-20, the current dress code of “Fit and Modesty Guidelines” will **continue with a few minor modifications** (noted in red). In addition, we will have designated polo days throughout the year. Please take some time to review the dress code with your student(s) and become familiar with it. The “**2019-20 Fit and Modesty Guidelines**” can be accessed online at CHA’s website under “**Parent Central**,” or you can refer to it [here](#).

We are very grateful for the generous donation providing all student and staff new CHA polos in the first semester. Going forward, CHA polo shirts will be available for purchase online via a custom website through Land’s End. We will use the same short-sleeve Interlock polo in navy and offer a few other items as well: long sleeve polos, cardigan sweaters and zip-up fleece jackets. All of these items will have the CHA logo and are available for purchase now. For staff and faculty polos, please refer to the note on the website’s landing page.

Instructions for the website:

- Go to [www.landsend.com](http://www.landsend.com) and look under “School,” then “Find Your School.” Type in our school code, **900166737**, then “Select School.”
- You will be prompted to add name/gender/grade for each of your students. This will allow you to keep your student information readily on hand.
- Create an online account with [Lands’ End](http://Lands' End) so you can track orders, keep saved information, and receive weekly promotions via email, including “40% off” coupons.
- You can access [Land’s End](http://Land's End) directly, and we also will provide a link to their site from the [CHA website/Parent Central](#).

Thank you for your help and partnership in upholding excellence in every area of our school. If you have any questions regarding the current dress code or ordering polos, please contact [Nikki](#), Executive Assistant to the Principal.

Cordially,

Joan Okamoto  
Principal

Sincerely,

Dr. Hutz H. Hertzberg  
President

## 2019-2020 Fit & Modesty Guidelines

“Finally, brethren, whatever is true, whatever is honorable, whatever is right, whatever is pure, whatever is lovely, whatever is of good repute, if there is any excellence and if anything worthy of praise, dwell on these things. The things you have learned and received and heard and seen in me, practice these things, and the God of peace will be with you.” Phil. 4:8

CHA expects that clothing, hairstyles, make-up and jewelry students choose to wear will promote **cleanliness, neatness, modesty and will not distract from the climate of Christ-centered learning at CHA. The guidelines below are for all clothing worn for school, field trips and special events unless otherwise indicated.** The Administration shall be the final authority in these matters on a day-to-day basis.

Students are expected to present themselves in a manner which is appropriate for their age level. If a student is found not to be in compliance with the dress code guidelines, they will be asked to change into alternative clothing here at school or a call will be made home in order to get the appropriate clothing.

**Preschool-Kindergarten:** These grades are Dress Code Optional. However, we insist that all students abide by the shoe guidelines of an athletic shoe with closed toe, closed heel (either Velcro or ties) that is safe for play.

**Grades 1-12:** These grades must follow all Dress Code guidelines. CHA reserves the right to deem clothing as inappropriate.

### Fit & Modesty Guidelines for Grades 1-12

- Students will not be allowed to dress in a manner that is unsafe.
- All shirts should extend below the waist of the student and the waistband of the slacks or skirt. If a student’s midsection can be seen at any time, the shirt should not be worn to school. Here are two good tests:
  - When you raise one hand above your head, if your midsection can be seen, the shirt is too short.
  - When bending or sitting, if your midsection is exposed or your cleavage or chest is visible, shirt should not be worn for school.
- No bra straps, undergarments, cleavage, shoulders or midriff may show at any time; these must be covered by other layers.
- Necklines should be no lower than two inches below the collarbone. (This also means that buttons cannot be unbuttoned below this.) Tops may be layered. If layered, the base layer must be no lower than two inches below the collarbone.
- Shorts, skirts and dresses must be a modest length. Length must be no shorter than two inches from the floor when kneeling.
- Leggings, jeggings, yoga or Lycra pants may ONLY be worn **under** a skirt, dress, or top where the length, may be no shorter than two inches from the floor when kneeling.
- **Non-baggy** sweatpants or athletic pants may be worn as long as they are not leggings, jeggings, yoga, or Lycra pants.
- Clothing should not be too tight or too loose (pants must stay up at the waist).
- No body piercings or tattoos may be visible at school. (Girls may have pierced earrings in ears.)



## Dress Code

Remember! All clothing must follow Fit & Modesty Guidelines at all times

- No hats, bandanas, or head coverings may be worn in school (unless for religious observation or special designated days).
- No clothing may be worn that is bleached, camouflage, faded, tattered or ragged; no holes; no flannel pants.
- Dress or appearance which disrupts the educational process will not be allowed. Examples include, but are not limited to: clothes that make reference to political views, alcohol, tobacco, drugs, sex, obscenities, violence, ethnic slurs or gangs.
- Outerwear such as coats, jackets, and snow or rain boots may not be worn in the classroom. (UGG boots or similar boots may be worn inside.)

### Footwear

- Students are not allowed to go barefoot.
- **Preschool-Grade 5** must wear closed toe, closed heeled shoes. No crocs, clogs or sandals. (Preschoolers may keep crocs in his/her locker for indoor class time, but should not be used on the playground.) Athletic shoes are recommended for active play on the playground.
- **Grades 6-12** may wear shoes of their preference. (Athletic shoes are required for P.E.)

### Corrective Measures for Dress Code Violations

Teachers are trained to speak in a spirit of love and grace to the students when addressing any violation and will work with the student, parent, and administration to encourage a heart of compliance. These measures will apply per semester.

#### Grades 2-5:

- 1<sup>st</sup> warning: teacher notifies student of violation and sends email to parents; student changes into spare change of clothes.
- 2<sup>nd</sup> warning: teacher sends student to principal, student has violation card signed by parent(s); student changes into spare change of clothes.
- 3<sup>rd</sup> warning: parent(s) meeting with principal; student changes into spare change of clothes.
- 4<sup>th</sup> warning: student sent home for the day.

#### Grades 6-12:

- 1<sup>st</sup> warning: teacher notifies student of violation; student changes into spare change of clothes.
- 2<sup>nd</sup> warning: teacher sends student to principal, student has violation card signed by parent(s); student changes into spare change of clothes.
- 3<sup>rd</sup> warning: student sent home for the day (either drive or parent(s) picks up); zeroes given in remaining subjects.
- 4<sup>th</sup> warning: student sent home for the day and the following day, zeroes given for all assignments during this time.